

Minutes

Baraboo District Ambulance Commission

Finance Ad Hoc Committee

Remote/Virtual Meeting

Baraboo City Hall Council Chamber for non-virtual Commission Members Only

Wednesday, April 8, 2020 at 6:45 PM

-- Notice to --

Committee Members: Robin Meier, Joel Petty, and Randy Puttkamer

Others: Karl Berna, Dave Dahlke, Heather Kierzek, Dave Kitkowski, Tim Stieve, Tim Stone, Terry Turnquist, Phil Wedekind, Wayne Maffei, Nicole Marklein, Dr. Manuel Mendoza, Mayor Palm, Kennie Downing, Local Media

*The Baraboo District Ambulance Service is holding the Commission Meeting virtually via conference call to help protect our community from the Corona virus (COVID-19) pandemic and to comply with the State of Wisconsin's "Safer at Home" Order. Commission Members participating remotely, will have the ability to hear all Commission Members during the meeting, and will have all documents relevant to the agenda accessible by email. Commission Members unable to attend remotely, will have access to Baraboo City Hall Council Chambers to attend in-person. Due to social distancing requirements, each member will need to maintain 6 feet distance from other attendees. Any vote taken by the Commission will be by roll call vote. **For Commission Members unable to attend remotely, and intending to attend in-person, please notify Commission President David Dahlke at djdahlke@yahoo.com in order to ensure proper social distancing measures are in place.*

The public may access the open session portion of the meeting in the following ways:

1. Due to space limitations and social distancing requirements, attendance in person is not available
2. Attend remotely: Members of the public may listen to the meeting live via phone/computer by calling (262) 220-7112 **Conference ID: 218 101 682#** (all numbers and symbol should be entered)
3. Written comments: members of the public must send written public comments on agenda items to Commission President David Dahlke at djdahlke@yahoo.com. These comments will be distributed to other Commission Members and may be read during the "public invited to speak" section of the agenda.

Public Comments - In lieu of voiced public comments, correspondence received from the public may be read by Ad Hoc Chair Robin Meier

None to report.

Posted by: _____

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the business office of the Baraboo District Ambulance Service at 121 5th Street or phone 356-3455 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of municipal members of the District, who are not members of the commission, may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the commission identified in the caption of this notice.

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Call to Order & Roll Call

Called to order at 6:47 PM by CW Robin Meier. Roll Call by R. Meier, Present Robin Meier, Joel Petty, and Randy Puttkamer.

1. Note compliance with the Open Meeting Law. Confirmed by J. Rago
2. Adoption of agenda. Motion to adopt agenda by J. Petty, 2nd by R. Meier. Passed unanimously by voice vote.
3. Approve previous minutes. Motion was made by J. Petty to approve previous minutes. 2nd by R. Meier. Passed unanimously by voice vote.

New Business

1. Approve check details and online payments for February 16 – March 28, 2020 in the amount of \$164,436.36. R. Puttkamer had a question about the Cuttingham and Butler Account. T. Snow answered that it was a liability insurance account, not Workers Comp. A motion by R. Puttkamer and 2nd by R. Meier to approve check details and online payments for 2/16—3/28/2020 of \$164,436.36. Passed unanimously by voice vote.
2. Motion to write off 100% of the outstanding 2016 patient accounts in an amount not to exceed \$43,504.44 and a portion of the outstanding 2017 patient accounts not to exceed \$114,948.57, for a total write off not to exceed \$158,452.95 by J. Petty and 2nd by R. Meier. Passed unanimously by voice vote.

Additional Comments & Future Agenda Items

Comment from T. Snow that April and May patient account write-offs may not be available due to the transition to the new billing service AMB.

Budget amendments should be included as a future agenda item.

Adjournment

Posted by: _____

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Motion to adjourn by J. Petty 2nd by R. Puttkamer at 6:57PM. Passed unanimously by voice vote.

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